

Business Administration Discipline Khulna University

Admission to the Executive MBA Program 2020-2021 (2nd Batch)

Business Administration Discipline, Khulna University invites application from the prospective candidates in its Executive MBA Program.

1. **No. of students to be admitted:** 40
2. **Duration of the Program:** 20 months (Approx)
3. **Total Cost:** Tk.160,000 (approximately)
4. **Classes:** Friday only
5. **Eligibility:**
 - (i) A two-year bachelor degree(s) and four years' experience (**from passing date of graduation to last date of application**) in a job/ professional work/ running business, or
 - (ii) A three-year bachelor degree(s) and three years' experience (**from passing date of graduation to last date of application**) in a job/ professional work/ running business, or
 - (iii) A four-year bachelor degree(s) and two years' experience in a job/ professional work/ running business (**from passing date of graduation to last date of application**).
 - (iv) In every possible scenario, an applicant must have at least two years' experience in a job/ professional work/ running business (**from passing date of graduation to last date of application**).
 - (v) At least five (05) points calculated on the basis outlined in point calculation table with not more than one third class/division for all level of examinations

Following job experiences will be counted:

- a) Managerial position (Grade-10 or above as per national pay scale 2015 or equivalent) in a government or any other registered organization
 - b) Experiences in professional jobs, such as physician, lawyer, consultants, etc.
 - c) Entrepreneurs (owner-manager) of any registered organization
- All applicants have to submit required documents such as experience certificate, (starting date, date of leaving job, consolidated salary) trade license, registration, TIN certificate, salary certificate as the proof of their working experiences. If your job experience is not 2 years (**from passing date of graduation to last date of application**), you are highly encouraged not to apply.
 - Admission committee based on the above criteria and the documents submitted will evaluate appropriateness of experience

Point Calculation Table

Certificate/Examination		Division/Class and Points		
		1st Division/Class	2nd Division/Class	3rd Division/Class
S.S.C. or Equivalent	GPA*	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	3	2	1
G.C.E. "O" Level	GPA	3.00 and above	2.00 to below 3.00	1.00 to below 2.00
	Point	3	2	1
H.S.C. or Equivalent	GPA*	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	3	2	1
G.C.E. "E" Level	GPA	2.50 and above	1.50 to below 2.50	1.00 to below 1.50
	Point	3	2	1
Bachelor Degree (2 years)	CGPA	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	3	2	1
Bachelor Degree (3 years)	CGPA	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	4	3	2
Bachelor Degree (4/5years)	CGPA	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	6	5	3
Master Degree	CGPA	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	3	2	1

* GPAs for SSC or equivalent and HSC or equivalent are calculated on a 5-point scale. Other GPAs are calculated on 4-point scale.

* If a candidate is provided with both original and converted results of any certificate/degree examination, the original results will be considered for the minimum point's calculation.

6. Components of the Admission Test:

Components and marks distribution of Executive MBA admission test will be as follows:

Dimensions	Marks
Viva-Voce	50
GPA of S.S.C. or equivalent	10
GPA of H.S. C. or equivalent	10
CGPA of 5/4-year Bachelor/ (3-year Bachelor + 1-year Masters)	20
Job Experience	10
Total	100

7. Application Form Collection and Submission:

Application form Collection	From 02 January 2022 from the Office @ Tk. 50 during office hours or from website for free (www.ku.ac.bd)
Application Submission	To the office of BA Discipline (During Office hours 9:00 am to 4:00 pm) or by post on or before 20 February 2022.
Application Fee Tk. 2,000/=	In cash to the office to the office of BA Discipline (during office hour) or Pay Order (issued in favor of Chairman MBA Admission Committee)

8. Important Dates and Relevant Information:

- List of applicants eligible for the Admission Test will be displayed on the notice board and KU website **22 February 2022**
- Viva-Voce Examination will be held on **25 February 2022** from **10.00 am**.
- Final Result of selected Candidates for Admission will be published on **28 February 2022.**
- Selected Candidates from the merit list will be admitted on **02 March 2022** from **10:00 am to 12:00 pm.**
- Admission from the waiting list (if any) will be held on **02 March 2022** from **12:30 pm to 1.00 pm.**
- Tentative date for the commencement of classes: **04 March 2022.**

9. Special Instructions:

- In case of detection of **any misleading, false and/or fabricated information by the applicant** regarding application matter during or after admission test, the admission committee holds the right to take any action. The admission committee also holds the sole right to take any action regarding the admission matters.
- Candidates must appear physically for admission.**
- Admission Committee reserves all right regarding any issue concerning the admission test.**

10. Contact for Further Information:

For further query, please contact the office of The Head, Business Administration Discipline, Ground Floor, Kobi Jibonanonda Das Bhaban (Academic Building-3), Khulna University, or call 01798215338 from 10.00 am to 4.00 pm in the weekdays.

Head
Business Administration Discipline and
Chairman
Executive MBA Admission Committee 2020-2021 (2nd Batch)